

PARTY TIME RENTALS, INC (PTR) Terms & Conditions

1. A 25% **Non-Refundable** Deposit is required to reserve equipment. Balance payable upon delivery of said equipment by CREDIT CARD OR CHECK, UPON APPROVAL. Confirmation of event is due in writing no later than 10 days prior to event.
Cancellation for any reason will result in forfeit of deposit. Cancellations within 24 hours of delivery will be charged 2/3 of rental total. Cancellations at time of delivery are charged full rental rate. Deposits will not be returned for any cancellations made 72 hours prior to event.
2. Rentals are payable on merchandise for the period of time agreed to. Even if the merchandise is not kept for the duration agreed. If equipment is kept beyond that specified period, an extended rental fee will apply.
3. PTR will answer to customer named in this contract, not 3rd parties.

Linens

4. A 50% cancellation charge will be enforced if the linen order is cancelled after confirmation but before the delivery or pick-up. On the date of delivery or pick-up the cancellation charge will be 100%.
5. A replacement fee will apply to any linens that are damaged or stained beyond repair (wine, wax, etc.).
6. A cleaning charge will apply to any linens soiled by misuse (wax, gum, pen, footprints, etc.).

Tenting

7. PTR is happy to obtain any permits required for tenting (Fire, Zoning), for a fee per contract. If customer does not wish to pay this, they are responsible for obtaining any permits required.
8. Customer is required to call 811 for utility markings of their property at least (1) week prior to event. PTR will not be responsible for any damages or line disruption.
9. PTR is not responsible for UNDERGROUND UTILITIES OR SPRINKLER SYSTEMS or lawn or plantings when installing tents or any rental item (Dance floors may "yellow" your lawn).
10. Flooring/Dance Floors must be set-up under a tent or inside, shielded from rain and direct sunlight. A damage fee will be incurred by customer if the floor is warped/damaged in any way.
11. Loss prices for damage or missing items will be quoted upon request.
12. PTR is not liable for injuries or damage to persons or property caused by fire, lightening, wind, rain, weather of any kind, explosion, riot, insurrection, vandalism, sabotage, aircraft, war, flood, nuclear radiation, hostile or warlike action, any and all acts of god and nature.
13. PTR reserves the right to refuse installation of certain products due to severe weather (lightening, etc.).
14. "ALL PURPOSE TENTS" are not designed for heavy rain. In the event of heavy rain or wind we cannot guarantee installation of tents to be secure. A service charge of \$100.00 plus travel time will be incurred to "re-install" if required.
15. There shall be no cooking under tents unless specified in contract as a "cook tent".

Rentals

16. The merchandise rented to customer by PTR must remain at the delivery location. At no time shall equipment be moved to another location or used by any other party not named in this contract. In the event this occurs, a full second rental fee will be incurred as well as any additional expenses incurred to retrieve equipment.
17. All china, flatware & glassware must be rinsed free of food/drink or a cleaning charge will be incurred. Customer will be liable to replace any broken or damaged flatware, china or glassware.
18. A cleaning charge will apply to any items soiled by misuse (gum, pen, wax, footprints, etc.). All decorations from tents, tacks and staples from tables and/or chairs must be removed, or a cleaning charge will be incurred.
19. Any damage from decorating or altering equipment will be charged to restore equipment to its original condition when delivered.
20. A major credit card security deposit is required on most rental items. In the event a credit card is used, it is authorized by customer to charge any damage or missing amount to said credit card. A pre-authorization will be made for this purpose.
21. Any claims on equipment, count, accuracy or condition must be made at time of delivery. In the event a customer waives the right to personally accept delivery, PTR cannot be responsible for any of the aforementioned.
22. ALL chairs are 250 lb test. Large guests should be advised.
23. PTR reserves the right to use subcontractors as deemed necessary.
24. All Equipment Sales are final. No refunds, credit or exchange.
25. DELIVERY & PICK-UP CHARGES ADDED TO ALL DELIVERIES.

All rentals are made based on the above conditions, to which undersigned agrees and accepts.

SIGN HERE _____ DATE _____

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